

OFFICE OF THE PRESIDENT
PUBLIC SERVICE
MANAGEMENT

CIRCULAR NO. 3/1995

REFERENCE NO. PS: 22/0/3^v

FROM: Permanent Secretary,
Office of the President
Public Service Management

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

SUBJECT:

Statistics on Union Dues/Agency Fees in the Public Service.

DATE: 1995-03-01

Further to my Circular No. 15/1989 dated 5th June, 1989, I wish to remind you that the Public Service Management needs to maintain up-to-date statistics relating to the various unions representing Public Servants in the traditional Public Service.

The information required from our agency is as follows:-

- (a) The names and number of employees in the bargaining unit of each union paying Union Dues, Agency Fees or nothing;
- (b) The total number of employees in the bargaining unit of each Union;
- (c) The number of employees recruited prior to 1976-03-01 who pay nothing;
- (d) The rate of Union Dues remitted to each Union every month;
- (e) The rate of Agency fees remitted to each Union every month;
- (f) Separate lists of employees remitted to each Union.

2. The above information must be submitted in accordance with the format shown in the Appendix, The total number of employees entered under Column (a), (i.e. names and number of employees in Bargaining unit of each union) should be the same as the number of employees on the staff list of your Agency.

3. Please note that you should provide similar information in respect of any Union/Association to which Union Dues/Agency Fees are being remitted, but which has not been reflected in the Appendix. Information concerning project employees should be shown separately.

4. You are required to ensure that the above data are compiled and submitted to this Ministry not later than 1995-03-15 and by the fifteen (15th) day of each successive month. Your full co-operation and adherence to the abovementioned deadlines will be appreciated.

G. Husbands
For Permanent Secretary
Office of the President
Public Service Management

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